

Temporary Parking Control fees for Funerals from 1 July 2022

Tuesday, 14 June 2022
Council

Council Member
Councillor Hyde

Public

Contact Officer:
Iliia Houridis, Director City
Shaping

MOTION ON NOTICE

Councillor Hyde will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:

'That Council:

- Notes the ongoing work being delivered to streamline Council's permits & policies to reduce red tape.
- Notes that Temporary Parking Control (TPC) fees have not historically been charged when requested to support funeral services.
- Requests that relevant policies and guidelines are updated to formalise Council's position that TPC fees are not charged when requested specifically to support funeral services.'

ADMINISTRATION COMMENT

1. Temporary Parking Controls (TPCs) are charged a fee of \$26.50 per space, per day.
2. TPC fees reflect the value of the impact to the community of reduced on-street parking, as well assisting to recoup some of the direct costs incurred by Council in managing TPCs.
3. Direct costs incurred in implementing TPCs include the time spent assessing and approving applications, as well as the resources required to physically attend on-site and change parking signs, and repeat the process to revert the signs back to normal. Parking and Information Officers may also be required to monitor the area to ensure TPCs are effective and being adhered to by others.
4. As noted in the motion, in recent years we have been on a journey to transform our permit processes and fees to make things easier for our customers.
5. Changes delivered through the permit review have largely resulted in reduced fees and simpler processes.
6. However, the review has identified some historical approaches, such as not charging TPC fees for funeral services.
7. Formally there is no policy position or ability to alter/waive TPC fees based on the reason it is being requested. All TPCs are charged at the same rate.
8. As part of the recent review, applicants who had previously applied for a TPC to support a funeral service were contacted and given advanced notice that fees would be charged from 1 July 2022.
9. In the 2021 calendar year, 65 TPCs were issued to support funerals, key data for this period indicates:
 - 9.1 \$11.6k of TPC fees were not charged and Council additionally incurred direct costs of between \$10k and \$22k to service these TPCs, depending on whether the TPC was required over a weekday or weekend.
 - 9.2 Almost all organisations that requested a TPC for a funeral service sought to occupy 4 parking bays, which equates to a fee of \$106 per occasion if the standard fee was to be applied.

- 9.3 There was one organisation which regularly sought to occupy 8 parking bays per service, which equates to a fee of \$212 per service if applied.
10. Noting the value of on-street parking to the community, TPC fees also act as a driver for ensuring applicants request to occupy the minimum amount of parking bays required for their needs, mitigating community impact.
11. Should this motion be supported, TPC fees will not be charged when requested for a funeral service.
12. Noting the data in paragraph 9 and the potential risk of waiving fees highlighted in paragraph 10, Council could consider capping the TPC fee exemption for funeral services. This could be capped to a designated number of parking bays, or capped at what has been historically requested by individual applicants, with any requests exceeding that threshold to be charged for the additional bays sought.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:	
Public consultation	Not applicable
External consultant advice	Not applicable
Legal advice / litigation (eg contract breach)	Not applicable
Impacts on existing projects	Not applicable
Budget reallocation	No budget reallocation would be required. If supported, the decision would formalise the ongoing forgone revenue of approx. \$12k per annum due to TPC fees not being applied.
Capital investment	Not applicable
Staff time in preparing the workshop / report requested in the motion	Not applicable
Other	Not applicable
Staff time in receiving and preparing this administration comment	To prepare this administration comment in response to the motion on notice took approximately 5.5 hours.

- END OF REPORT -